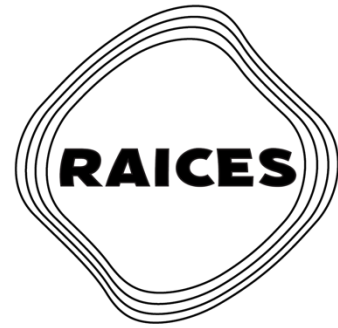




MISSION CULTURAL CENTER FOR LATINO ARTS



JOB DESCRIPTION

Job Title: Artist in Residence R.A.I.C.E.S. Fellow

Department/Program: Programming

FLSA Status: Nonexempt

.75 FTE 30 Hours Per Week

\$50,000/year

Benefits:

Paid Time Off provided on an accrual basis.

Sick time off provided on an accrual basis.

Paid holidays * See Employee Handbook

Artist will receive \$2,000 for expenses related to their fellowship.

Reports to: Executive Director

About the Fellowship:

R.A.I.C.E.S Fellowship

Reimagining Art In Community Education Spaces Fellowship

The RAICES Fellowship is an initiative to support Latinx artists living and working in the City and County of San Francisco. This fellowship seeks to hire four (4) individuals to be hosted at four (4) historical Latinx led art & culture organizations. The initiative's goals are to: 1) Cultivate the Latinx creative sector by providing job opportunities and 2) Support historical cultural organizations who have been at the center of social services and yet lack the capacity to provide dedicated jobs to artists. This is a twelve month fellowship where artists are required to develop a community informed art project within their practice that will culminate in a public presentation at the end of the fellowship. We define community informed as a listening process where artists will participate in community dialogue (e.g., community meetings, city hall advocacy and policy recommendations, actions, and protests).

WHO ARE WE

Mission Cultural Center for Latino Arts History and Mission

The Mission Cultural Center for Latino Arts (MCCLA) makes the arts accessible as an essential element to the community's development and well-being.

The Mission Cultural Center for Latino Arts was established in 1977 by artists and community activists with a shared vision to promote, preserve and develop the cultural arts that reflect the living tradition and experiences of the Chicano, Central and South American, and Caribbean people, and to make arts accessible as an essential element to community development and well-being.

MCCLA is a multicultural, multidisciplinary arts organization committed to the collaborative artistic vision of the Latino art forms. MCCLA provides the community with an arena in which to develop new artistic skills, as well as support local and established artists that serve their community. MCCLA collaborates with other arts, social and humanitarian groups to provide the widest range of programming possible.

Multimedia Department:

The Multi-Media Department provides support to all MCCLA departments through the production of recorded, visual, and graphic materials. MCCLA multi-media department has a podcast and recording studio, theater, videography production and editing materials.

MCCLA supports multidisciplinary arts programming, documents local arts and culture history, increases visibility, and engages the community through classes, workshops, and community events.

Multimedia Artist: The multimedia artist will submit an art proposal outlining how their project will use their artistic practice and integrate multiple technologies and artistic methods to create multimedia art productions that will raise awareness and amplify current issues impacting the Mission District community members. The project can include video, special effects, gallery interactive experiences, animation graphic design, music, dance, visual arts, unique work that engages community. The artist will have access to the multidisciplinary art facilities at MCCLA for their project.

About the Fellowship***Individual Art Practice 60%:***

- Fellow will work a total of 936 hours developing their art practice onsite at Mission Cultural Center for Latino Arts.
- Fellow will have access to the multidisciplinary art studio and equipment available to develop their proposed project (Podcast/Recording Studio, Graphic Design Equipment, Relief and Screen-printing Studio, Multipurpose Art Studio, Dance and Music Studio, Theater, and Gallery).
- Fellow must be responsible for storage and safekeeping of MCCLA equipment and supplies that are borrowed.
- Maintain studio, resources, and equipment organized and safely stored.

Cross Sector and Social Engagement 20%:

- Fellow will dedicate 312 hours of their fellowship towards engagement of the larger Latinx nonprofit social service sector, that includes partner organizations in the San Francisco Latino Parity and Equity Coalition (SFLPEC).
- Connect with other emerging and established Latinx artists exploring a range of themes including but not limited to history of Latine art and cultural movements in the Mission, current socio-political issues impacting Latine community education, housing, health, and immigration.
- Participate and engage with three Art Fellow host organizations: Galeria de la Raza, Accion Latina, and The Marigold Project.
- Plan and develop a curriculum for the Community Engagement Program related to their project at MCCLA.
- Provide podcasting, videography, or graphic design instruction, designed to engage intergenerational students, visitors, and the community.
- Participate in the MCCLA Living Arts History Project through historical documentation through editing, archiving, and design.
- Engage an intergenerational audience.

Public Programs 20%:

- Fellow will dedicate 312 hours of their fellowship towards their participation, development, and presentation of their project.
- Will make a public presentation of personal art projects at MCCLA in Spring 2025.
- Conduct public art and community engagement workshops off-site representing MCCLA.
- Present and document art project through various multimedia platforms.
- Create interactive gallery experiences for visitors using technology and various multimedia platforms.
- Create public programming for an intergenerational audience.

QUALIFICATIONS**MCCLA Values and Modeling Behavior**

- Promote a positive environment for all by expressing the values of responsibility, integrity, accountability, and excellence, at all times.
- Provide leadership by expressing point of view, being receptive to a wide variety of ideas, arguments and information, and engaging others in dialogue.
- Collaborate with coworkers, interns, volunteers to achieve common goals or to complete tasks in effective and efficient ways.
- Adhere to MCCLA personnel policies and procedures.
- Follow copyright and trademark guidelines.

Application criteria:

Applications are expected from artists who.

- are emerging or established Latinx artists familiar with the Mission District
- are bilingual English and Spanish
- demonstrate an ability to engage with the MCCLA community.
- have a solid portfolio of artistic projects.
- hold a relevant degree/training.
- show potential to deepen and grow their creative practice, and an interest in sharing their knowledge with other artists through educational programming for an intergenerational community.

Education/Training:

- Bachelor's degree in communications, media production, or related art discipline, and /or 5+ years' multimedia and/or video production experience.
- Experience: editing (Adobe Premiere, Adobe After Effects, Final Cut, or other industry-standard editing software) music editing or sound effects experience, video and audio production, keying, photography, podcast software.
- Knowledge of Mac and PC platforms. Knowledge of the latest industry technology and ability to integrate the technology, visual and performing arts.
- Basic principles and practices of providing technical and functional direction and training to others.
- Successful track record in setting priorities, tracking responsibilities, and meeting deadlines and goals.

- Experience in multidisciplinary art forms: visual and performing arts.

Experience: 5+ years' experience as a multimedia artist using multiple technologies and artistic methods to create art projects that integrate visual and performing arts. Knowledgeable in the correct and safe use of tools, materials, and equipment utilized in their artistic practice.

Skills/Abilities

- Bilingual English and Spanish verbal and written fluency is required for this job.
- Comfortable learning and using the digital tools MCCLA uses—with little to no assistance, and willing to try out new technologies and work tools.
- Podcasting and editing skills.
- Creative.
- Manages internal and external relationships in ways that promote the best interests of all parties. Treats others with respect and dignity. Respectfully engages in disagreements.
- Provides clear, concise information to others in verbal, written, electronic and other communication formats. Communicates in an effective, tactful, and professional manner with a wide variety of people. Listens actively and empathetically to the views of others.
- Self-sufficient—takes the initiative and completes work without undue supervision.
- Successful track record in setting priorities, tracking responsibilities, and meeting deadlines and goals.

Physical Requirements

The physical demands described here are representative of that which an employee encounters while performing the essential functions of this job. Reasonable accommodation can be made to enable individuals with disabilities to perform the essential functions.

- Primary functions require sufficient physical ability and mobility to work in an indoor environment, e.g., noisy, dusty, extreme environmental temperatures.
- Activities that occur constantly are communicating effectively with others to exchange information; assessing the accuracy, neatness, and thoroughness of the work; repeating motions efficiently that may include the wrists, hands and/or fingers; remaining in a stationary position, often standing for prolonged periods.
- Activities that occur occasionally are moving about to accomplish tasks or moving/traveling from one worksite to another: adjusting or moving objects less than 50 pounds in all directions.

Work Environment

The work environment described here is representative of that which an employee encounters while performing the essential functions of this job. Reasonable accommodation can be made to enable individuals with disabilities to perform the essential functions.

- Work is performed primarily in an indoor environment; noise, dust, variance in temperatures, moisture and/or humidity, paint fumes; exposure to electrical hazards, mechanical hazards, chemical hazards, and/or burn hazards.

This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions, or working conditions associated with the job. This job description is not a contract of employment, or a promise or guarantee of any specific terms or conditions of employment. The Mission Cultural Center for Latino Arts may add to, modify, or delete any aspect of this job (or the position itself) at any time as it deems advisable.

Instructions for Submission:

Submit the following by May 1, 2024 to Dr. Martina Ayala, Executive Director at martina@missionculturalcenter.org

1. Art proposal with a detailed explanation of a multimedia multidisciplinary art project starting July 1, 2024, through June 2025.
2. Description of Project:
3. Timeline:
4. Tools/Equipment/Space Needed:
5. Why you selected Mission Cultural Center for Latino Arts and what your connection is to MCCLA.
6. Describe the different art disciplines you will utilize and integrate in your proposed multimedia art project.
7. Describe experience in intergenerational community engagement.
8. Experience teaching different art disciplines or multimedia.
9. Resume
10. Portfolio with samples of work.